

## April Safety Awareness

April's safety awareness will be focused on workplace injuries

### What is the Workers Compensation Board (WCB)?

- WCB Alberta was created by the Alberta government to administer the Workers' Compensation Act for the province's workers and employers.
- The program is funded by employers, and WCB provides cost effective disability and liability coverage for work related injury and illness.
- WCB compensates workers for lost income and coordinates the healthcare and other services employees require due to a work-related injury.
- URSA has WCB coverage and this coverage is available to employees who injure themselves while working.

### Reporting process for workplace injuries

- If an employee is injured while at work, this must be immediately reported to the site's supervisor and/or the On-call Manager, and the appropriate documentation is to be filled out.
- It is required that the employee completes the "Workers' Report" for WCB and submits to their immediate Supervisor within 24 hours of the accident/injury (On-Call if on weekends/after hours).
- Notification to be away from shift due to the injury must also be reported to their Supervisor within 12 hours. Supervisor and employee complete all forms in WCB information package.
- It is the responsibility of each staff to update their Manager on a weekly basis on the prognosis of the injury and status of the claim.
- Prior to returning to work, a doctor's note and Physical Demands Analysis is required.

### Prevention

- It is the expectation that each employee be responsible and accountable to ensure their own safety and well-being while at work by using common sense, being dressed in appropriate attire, utilizing Agency equipment and completing the necessary training with regards to safety hazards and wearing the appropriate personal protective equipment when required.
- URSA provides training in order to ensure that the safety and well-being of all is provided for. These in-services include,
  - Universal Precautions Training
  - Working Alone Safely
  - Non-Violent Crisis Intervention
  - Safe Food Handling
  - WHMIS
  - Fire Safety
  - Back Care and Lifting
  - Communicable Diseases

*Interim relief for*  
**workers and employers**

